

**TRANSPORTATION AUTHORITY OF MARIN
School Crossing Guard Program**

Program Development Process

<u>Task</u>	<u>Month</u>
1. Distribution of Crossing Guard Questionnaire to public and private schools and to MPWA members.	May 05
2. Responses received and documented.	June-July
3. Release Request for Proposal for Data Collection.	Aug
4. Data Collection. Analysis by TAM consultant staff.	Sep-Oct
5. Discussion with MPWA and TAC regarding priority guard locations and implementation strategies.	Nov
6. TAC recommendation regarding priority locations and implementation strategies.	Jan 06
7. Approval of TAC recommendations by TAM Board. TAM policy determination of amount of funding to be provided for new and existing crossing guards.	Feb 06
8. Development and approval of funding agreements with implementing public agencies.* Development of RFP for private contractor(s).	Sep 05 – Mar 06
9. Distribution of RFP.	Mar 06
10. Selection of Contractor(s).	May 06
11. Additional data collection.**	May 06
12. TAC analysis and recommendations for additional crossing guard locations.	Jun 06
13. Award Contract(s).	May 06
14. Implementation, including recruitment and selection of staff by contractors.	May – Aug 06

Note:*Existing crossing guard programs determined to be eligible for Measure A funds

**Additional data collection is proposed for May 2006 for existing and proposed crossing guard locations not included in the current inventory.